

COOKE TOWNSHIP SUPERVISORS  
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RESOLUTION 2018-01

A RESOLUTION FOR MAKING APPOINTMENTS FOR THE YEAR 2018 AND ESTABLISH MONETARY RATES.

WHEREAS, the Board of Supervisors of the Township of Cooke, County of Cumberland, Commonwealth of Pennsylvania is the appropriate legislative body as authorized by the Second Class Township Code Act of May 1, 1933 (P. L.103, No. 69), reenacted and amended July 10, 1947 (P. L. 1481, No. 567), reenacted and amended November 9, 1995 (P. L. 350, No. 60) as amended, to appoint the following personnel and agencies for 2018 and establish rates.

**RESOLVE**, to make the following appointments:

Secretary/Treasurer – Janet E. Frantz, \$10,972.00 per year

Note: Authorized to pay bills at any time due dates dictate. Treasurer’s Bond set at \$350,000.00.

Solicitor – Marcus A. McKnight III, members of the law firm Irwin & McKnight. His fee for 2018 is \$150.00 per hour and Matthew A. McKnight fee per hour is \$100.00 per hour for 2018.

Engineer – Christopher S. Pecora, P.E., P.L.S. Fees for 2018 is as follows:

Professional Engineer	\$68.00 per hour
Professional Land Surveyor	\$68.00 per hour
Staff Engineer	\$52.00 per hour
2 Person survey crew	\$80.00-\$98.00 per hour
Engineering Technician	\$45.00 per hour
Construction inspection	\$40.00-\$45.00 per hour
CADD Technician	\$48.00 per hour
Mileage	Current Federal Rate
Reproduction	\$.25 each
Plots/Blueprints	\$2.00-3.00 each

Emergency Management Coordinator – Robert W. Kough, Jr.

Assistant Emergency Management Coordinator – Ernie Beecher

Open Records Officer: Janet E. Frantz

SEO – Vince C. Elbel. Rates established under Resolution 2015-05.

Alternate SEO – Jim Maun

Cooke Township Fire Chief – Robert W. Kough, Jr., Township to pay \$20.00 dues to Cumberland County Fire Chief Association.

Fire Protection – Penn Township Volunteer Fire Co., Newville, and Citizens Fire Co. #1, Mt. Holly Springs.

Bank Depository – Orrstown Bank, Stonehedge Plaza, Carlisle, PA 17013

Insurance – PIRMA, H.A. Thomson Co., 961 Pottstown Pike, Chester Springs, PA 19425

Roadmaster – Vacant

Laborer/Equipment Operator – William H. (Bill) Cornman, \$16.72 per hour

Laborer/Equipment Operator – Anthony Newcomer, \$15.39 per hour

Overtime pay for Thanksgiving, Christmas Day and New Year's Day or anytime work hours exceed forty (40) hours in one week, will be at 1½ times hourly rate.

New Hires for General Laborer - \$10.50 minimum (flexible per experience)

New Hires for General Laborer-Equipment Operator - \$12.00 per hour minimum (flexible per experience)

**Building Permit and Township Valuation Permit Resolution 2005-07:**

Twenty (\$20.00) dollars for small projects costing greater than Five Hundred (\$500.00) dollars, but less than One Thousand (\$1000.00) dollars.

Twenty-Five (\$25.00) dollars for projects costing One Thousand (\$1000.00) dollars and five (\$5.00) dollars per One Thousand (\$1000.00) dollars thereafter.

No Cost Valuation Permit for UCC Inspection only, ten (\$10.00) dollars Administration fee.

**Review of Subdivision and Land Development Plans**

Residential Plans: \$350.00

Commercial Plans: \$450.00

Plus Engineer, Sewage Enforcement Officer, Solicitor review fees, and Cumberland County Planning Commission review fees and tax parcel number assignment fees.

**Tax Collector's Service Fees**

Tax Certification (per year/per parcel)	\$10.00
Copy of tax bill (per bill)	\$ 1.00
Non-sufficient Funds Checks Returned (per check)	\$30.00

Tax Collector's Commission is eight percent set by Resolution 2013-02.

Deputy Tax Collector: Pam Burkholder (appointed per ACT 167)

Township will pay one half (1/2) of the Tax Collectors dues and training fees.

Planning Committee Members are: Andre' C. Weltman, Chairman, Robert D Minck, Diane M. Batt and F. Jeffery Schmidt.

Vacancy Board Member is Robert D. Minck.

Supervisors Pay: Batt \$150.00 per month, Strayer \$150.00 per month, and Sangialosi \$150.00 per month.

Note: Working Supervisors: \$17.11 per hour as established on February 25,2017 by the Township Auditors. Note: Supervisors work in a non-supervisory status at the request of the Roadmaster or in emergencies when the road crew is not available.

\$.50 per mile reimbursement for use of private vehicle on township business for township employees.

**WCCOG Representatives:** Primary: Patricia Sangialosi  
Secondary: Edward Strayer

**Municipal Advisory Board Representatives:** Primary: Edward Strayer  
Alternate: Andre' C. Weltman

**County Planning Outreach Representatives:** Edward Strayer

**PSATS Voting Delegate:** Patricia Sangialosi

**Delegates to State PSATS Convention:** Diane M. Batt, Edward H. Strayer, Patricia A. Sangialosi and Janet E. Frantz

**RESOLVE** - The Fireman's Relief Fund to be divided between Penn Township Volunteer Fire Co. and Citizens Fire Co. #1 of Mt. Holly Springs with Penn Township Volunteer Fire Co. receiving 60 percent and Citizens Fire Co. #1, 40 percent.

In December, Yellow Breeches EMS and Newville Community Ambulance (Friendship Fire) will each receive a contribution of \$250.00 with Shippensburg Area EMS receiving \$150.00. In December, Penn Township Volunteer Fire Co. and Citizens Fire Co. #1 each will receive a donation of \$500.00.

RESOLUTION 2017-05 Adopting the 2018 Township and State Budgets and  
Establishing a mill rate of 1.5 mills (.0015) was passed at the December 5, 2017 meeting.

**RESOLVED THIS 2nd DAY OF JANUARY 2018**

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Secretary

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Vice Chairman

\_\_\_\_\_  
Supervisor