

COOKE TOWNSHIP, CUMBERLANDE COUNTY, PENNSYLVANIA

RESOLUTION NO. 2020-04

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
COOKE TOWNSHIP, CUMBERLAND COUNTY,
PENNSYLVANIA, ADOPTING A PERSONNEL POLICY AND
EMPLOYEE HANDBOOK FOR COOKE TOWNSHIP
EMPLOYEES**

WHEREAS, Cooke Township is a Second Class Township in the Commonwealth of Pennsylvania governed by the Second Township Code; and

WHEREAS, the Pennsylvania Second Class Township Code, Article VI, Section 607, charges Supervisors with the governance of the Township, the authority to employ persons as may be necessary for the general conduct of Township business, and to provide for the organization and supervision of persons so employed; and

WHEREAS, the Board of Supervisors believes it is essential to the proper operation of the government of Cooke Township, as well as to assure employees of fair treatment and consistency, that the Personnel Policy and Employee Handbook (the "Handbook") attached hereto as Exhibit A be adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Cooke Township that the Personnel Policy and Employee Handbook attached hereto as Exhibit A is hereby adopted.

FURTHER RESOLVED, that copies of the attached Handbook shall be distributed to all employees of the Township of Cooke.

FURTHER RESOLVED, that the Handbook and policies contained therein shall take effect March 4, 2020.

FURTHER RESOLVED, that if any provision, sentence, clause, section, or part of this Resolution shall for any reason be found to be unconstitutional, illegal or invalid, such determination shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this Resolution, and it is hereby declared to be the intent of the Board of Supervisors of Cooke Township that this Resolution would have been adopted had such unconstitutional, illegal or invalid provision, sentence, clause, section or part not been included herein.

FURTHER RESOLVED, that all Resolutions or parts of Resolutions inconsistent with this Resolution are hereby superseded.

RESOLVED, by the Board of Supervisors of Cooke Township, Cumberland County, Pennsylvania this 1st day of June, 2020.

BOARD OF SUPERVISORS OF
COOKE TOWNSHIP, CUMBERLAND
COUNTY, PENNSYLVANIA

PATRICIA A. SANGIALOSI, CHAIRMAN

EDWARD H. STRAYER, VICE CHAIRMAN

DIANE M. BATT, SUPERVISOR

ATTEST:

JANET FRANTZ, SECRETARY

